

How to Sign Up?

- 1) Print the SmartTax Enrollment Form and Service Agreement.
- 2) Read and complete the Enrollment Form.
- 3) Read and sign the Huntington SmartTax Service Agreement. The agreement must be signed by an authorized signer on your Huntington account. If two signatures are required, both must be authorized signers.
- 4) Fax or mail the following information to Huntington:
 - Completed Enrollment Form
 - Signed Service Agreement
 - A copy of your preprinted tax deposit coupon (form 8109)

Fax Number: **(614) 331-8204**

Address: **Huntington Bank SmartTax
Client Services EA2E04
7 Easton Oval
Columbus, OH 43219**

What to Expect?

Access Code:	You will receive your access code in 10-14 business days after you return the signed forms.
Personal Identification Number (PIN):	Your PIN will be mailed out at the same time, however in a separate envelope.
Using SmartTax:	The service is available once you receive your PIN.
SmartTax User Guide:	You can access the user guide by logging onto Huntington Business Online, or huntington.com/smarttax
State Tax Payments:	Notify each state that they will be paid electronically and verify your registration. An updated listing of state tax codes can be found on huntington.com/smarttax .
Payment Origination:	Make your payments at least one business day prior to the tax due date, and no later than 5:00 PM ET.
Payment Confirmation:	If you use web access to SmartTax, you can print a confirmation notice online, where two years of payment information is available. Mailed or faxed payment receipts are also available. (See Service Options on the Enrollment Form.)



Enrollment Form

☐ Enroll me for FEDERAL payments only

☐ Enroll me for FEDERAL and STATE payments

Taxpayer Information:

Legal Business Name

☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Tax ID Number

Contact Name

E-Mail Address

Located at Street Address

City

State

Zipcode

Phone Number

Fax Number

\$ _____
Highest Estimated Tax Pymt.

Huntington Bank Account Information:

Account Number

ABA / Routing Transit Number

Select Service Options: ☐ Tax Payment Origination \$5. **Note: Tax Payments and online payment receipts are FREE with Business Plus Checking.**

☐ Faxed Payment Receipt \$5. ☐ Mailed Payment Receipt \$5. ☐ Mailed Quarterly Activity Stmt. \$12.

Select State Agencies for Payment and be sure to provide the **State Tax ID or Account Number:**

INDIANA	KENTUCKY (7170) _____	OHIO
Withholding (7140) _____	MICHIGAN	Withholding (7350) _____
Retail Sales (7141) _____	All but Real Estate (7220) _____	Sales & Use (7351) _____
Prepaid Sales (7142) _____	Real Estate (7221) _____	Corp Franchise (7352) _____
Gasoline Tax (7143) _____	City of Albion (7222) _____	Motor Fuel (7353) _____
Spec. Fuel Supp. (7144) _____	Wine/Beer (7223) _____	Public Utilities (7354) _____
Spec. Fuel Perm Supp. (7145) _____	Motor Fuel (7224) _____	City of Akron (7355) _____
Corp. Est. Pymnts (7146) _____	Unemployment (7225) _____	KWHMCF (7356) _____
Financial Inst. Tax (7147) _____		Brook Park (7357) _____
		City of Cincinnati (7358) _____
		City of Springfield (7359) _____
		Commercial Activity Tax (7361) _____

For other state agencies, please see complete list at huntington.com/smarttax.

Reporting Agent Authorization (In Lieu of Form 8655):

Huntington Bank (Identifying Number **31-0966785**) 41 South High Street, Columbus, Ohio 43287

Is hereby appointed as reporting agent with authority to make Federal and/or state tax deposits for the above stated taxpayer.

This reporting agent authorization revokes all earlier reporting agent authorizations but has no effect on any other power of attorney or authorization.

Signature

Title

Date

Fax completed form, agreement, and a copy of your preprinted tax deposit coupon to (614) 331-8204
Or mail to Huntington Client Services, 7 Easton Oval, EA2E04, Columbus, Ohio 43219

For questions call (800) 480-4862, Option 1



Service Agreement

The undersigned ("Company") desires that The Huntington National Bank ("Bank") acts as the agent of Company for the purpose of preparing and making tax deposits for Company on the tax deposit due date all in accordance with the Service Description hereof and the following:

1. The performance by Bank of the Service is conditioned upon Company furnishing Bank all requested data and authorizations and agencies at the times and in the manner specified in the Service Description and other written instruction provided Company by Bank. Bank shall be entitled to rely upon the data furnished by Company to Bank.
2. Transmission of data to Bank shall be at the expense of Company. Company assumes the risk of failure of the telephone or other communication facility to transmit the data accurately or at all to Bank in time for Bank to perform the Service.
3. Company shall open and maintain a commercial bank account with Bank for which disbursements hereunder will be made. Company hereby authorizes Bank to charge said account for all disbursements necessary to perform the Service and for the Bank's service fees and charges in accordance with the Schedule of Fees and Charges provided by Bank to Company from time to time, including but not limited to Bank's fee for the Service. Customer agrees to maintain in said account good and sufficient funds to cover all disbursements and other charges contemplated hereunder. In the event Company fails to maintain sufficient funds in said account, Bank may terminate performance hereunder without notice to Company and shall have no obligation to perform the Service or make any tax deposit for Company even if Bank shall have received instructions to do so. Bank shall have no liability to Company for terminating performance in accordance with this paragraph.
4. Company agrees that all actions taken by Bank based upon information and data furnished by Company shall be at the risk of Company and Company will indemnify and hold Bank harmless against all liability, loss, damage or expense, including attorney's fees, to which Bank may be put or which Bank may incur by reason of Bank acting in reliance thereon.
5. Bank will operate the service 24 hours a day 7 days a week. Bank shall process the data received from Company and perform the Service exercising the same degree of care used in processing data and preparing transactions for its own use except when prevented from doing so by strikes, mechanical or electrical breakdown or other causes reasonably beyond its control. BANK MAKES NO OTHER REPRESENTATION OR WARRANTY EXPRESS OR IMPLIED WITH RESPECT TO THE SERVICE WHATSOEVER INCLUDING ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE OR AS TO THE ACCURACY OR FREEDOM FROM ERROR OF THE DATA OR PROGRAMS USED BY OR FURNISHED TO BANK BY ANOTHER ENTITY IN CONNECTION WITH THE SERVICE.
6. Provided that the data necessary to perform the Service is transmitted to Bank prior to the occurrence of any of the exceptions set out in paragraph 5, notwithstanding those exceptions Bank will be liable to Company for failing to perform the Service and for any error made by Bank in performing this Service. Bank's liability hereunder, however, shall be limited to the amount of penalty actually imposed by government authority on Company for failing to make the deposit contemplated by the Service on time or by reason of the Bank error. In no event shall Bank be liable for any special, consequential or exemplary damages for failing to provide the Service contemplated hereunder or for any error made by Bank in the performance of the Service.
7. Interruption of performance of the Service for any exception set out in paragraph 5 or for any other reason shall not relieve Company of its obligation to make any tax deposit contemplated by the Service. Bank shall incur no liability to Company for failure of Company to make such deposit except as specifically set out herein.
8. Nothing herein shall relieve Company of any duty imposed by law or contract regarding the maintaining of records or from employing adequate audit, account and review practices customarily followed by similar businesses. Company shall promptly review for accuracy all records and information delivered from time to time to Company by Bank and will immediately notify Bank of any errors. Company shall maintain all source documents, data already processed and audit records. Bank shall not be required to keep Company's source documents.
9. Only Company shall use the Service contemplated hereunder and Company shall not provide its access code to anyone else. Bank shall be entitled to terminate the Service at once without any liability to Company, if Company violates this paragraph.
10. In performing the Service hereunder, Bank acts as agent for Company; however, funds received and held by Bank hereunder shall be held by Bank as a deposit liability of Bank to Company and not in trust for Company or the government until Bank shall deposit the same to the credit of the government on the tax due date or otherwise delivers the same to the government. Funds received and held by Bank for Company hereunder shall not be entitled to interest and may be invested by Bank solely for Bank's own benefit but any such investment shall be at the risk of Bank. Company shall be entitled to recover any funds held by Bank hereunder, prior to the time Bank shall have credited or otherwise delivered the funds to the government, if Company gives written notice to Bank notice to pay over the funds in time for the Bank to act shall have credited or otherwise delivered the funds to the government, if Company gives written notice to Bank not to pay over the funds in time for the Bank to act thereon.
11. All information concerning the affairs and accounts of Company which come into the possession of Bank pursuant to the Service shall be treated in the same confidential manner as is information relating to accounts of depositors of Bank.
12. Except as otherwise set out herein, Bank may terminate the Service by giving thirty days' prior written notice thereof to Company. Termination shall not relieve Bank of its obligation to perform the Service if all required data is received before the termination date.
13. Amendments to this agreement shall be effective only when in writing and signed by Bank and Company.
14. This agreement shall be governed by the laws of the State of Ohio.

COMPANY NAME:

By: _____

Title: _____

Date: _____

Service Description - Huntington SmartTax is an electronic (customer initiated via touch-tone telephone or PC) federal tax deposit service designed to enable customers to initiate their tax deposits without leaving their offices. Upon execution of the Service Agreement, Reporting Agent Authorization and completion of the Customer Information Sheet, The Huntington will issue a personal identification number which the customer may use to initiate the service.

The customer designates The Huntington as the customer's agent to make the tax deposit initiated by the customer on the tax deposit due date. Provided the customer initiates the transaction in accordance with instructions on or before the tax deposit due date, The Huntington will charge the customer's account on the date the instruction is received, hold the funds in accordance with the Service Agreement, prepare the necessary tax deposit forms and/or electronic medium and make the tax deposit for and on behalf of the customer on the due date.